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**INDUSTRY STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

YC/T 503-2014

**Guide for standardization of tobacco commercial enterprise
(English Translation)**

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Foreword

This standard was drafted in accordance with GB/T 1.1-2009 given rules.

This standard was proposed by the State Tobacco Monopoly Bureau.

This standard by the National Standardization Technical Committee on Tobacco Enterprise Technical Committee (SAC/TC144/SC4) centralized.

This standard was drafted. China Tobacco Standardization Research Center, Chinese cigarette sales, Wuhan, Shaoxing, Changzhou, Nantong, Jinan, blessing States, Changsha, Foshan City Tobacco Monopoly Bureau (company), China Tobacco Corporation Staff Training College, Hubei, Hunan, Zhejiang, Jiangsu, Sichuan, Guangdong, Shandong, Anhui Provincial Tobacco Monopoly Bureau (company), Beijing, Chongqing Municipal Tobacco Monopoly Bureau (company), Neijiang, Ma'anshan City Tobacco Monopoly Bureau (company).

1 Scope

This standard specifies the main content of the tobacco business enterprise standardization construction. Including the standardization of enterprise policy, objectives, plans and programs do and the development of legislation, the establishment of corporate standardization organizations, enterprises establish and improve standards, standardization of enterprise management standard or system files Establish safeguards enterprise standardization work.

This standard applies to municipal tobacco business standardization construction of enterprises, provincial enterprises may also refer to the implementation of the tobacco business.

2 Normative references

The following documents for the application of this document is essential. For dated references, only the dated version suitable for use herein Member. For undated references, the latest edition (including any amendments) applies to this document.

GB/T 13017-2008 enterprise standard system Guidelines GB/T 15496-2003 enterprise standard system requirements GB/T 15497-2003 enterprise standard system technology standard system GB/T 15498-2003 enterprise standard system management standards

and working standards YC/T 479-2013 tobacco commercial enterprise standards and requirements constitute

3 Terms and Definitions

GB/T 13017, the terms and definitions GB/T 15496 apply to this document defined. For ease of use, repeat the following list GB/T 13017, GB/T 15496 Some terms and definitions.

Standardization to get the best order within a certain range of practical problems or potential problems and develop common terms applicable reuse activities.

Note 1: The above activities including the preparation, publication and implementation of the standards process.

Note 2: The main role of standardization is to improve the product for its intended purpose, applicability, processes and services to prevent technical barriers and facilitate technical cooperation.

[GB/T 15496-2003, 3.2 Definition] 3.2 Enterprise Standardization to get the best order in production, management, scope management, actual or potential problems to develop common and repeated use Activity rules.

Note 1: The above-mentioned activities in particular, including the establishment and implementation of enterprise standard system, develop, publish corporate standards and standard implementation at all levels of the process.

Note 2: The benefits of standardization significantly improve products, processes and services applicability to enable enterprises to achieve maximum success.

[GB/T 15496-2003, the definition 3.3] 3.3 Enterprise standard system Standard according to their internal relations within the enterprise formed a scientific organic whole.

[GB/T 15496-2003, the definition 3.4]