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**INDUSTRY STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

YC/T 451.1-2012

**Data elements for human resource of tobacco industry data
center. Part 1: Data element directory
(English Translation)**

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Foreword

This section drafted in accordance with GB/T 1.1-2009 given rules.

YC/T 451 "Tobacco Industry Data Human Resource data element" is divided into two parts.

--- Part 1. Data element directory;

--- Part 2. code set.

This section YC/T Part 1 451.

This part by the State Tobacco Monopoly Bureau.

This part of the National Standardization Technical Committee on Tobacco Information Technical Committee (SAC/TC144/SC7) centralized.

This part mainly drafted by. State Tobacco Monopoly Bureau of Personnel Department, the State Tobacco Monopoly Bureau Tobacco Economic Information Center, Neusoft Group Co. Limited.

Introduction

This section is a summary of the tobacco industry human resources management information system involved in basic data elements. This portion YC/T 451.2 with Sets use that value in this section refer to the code data element of YC/T 451.2.

This section based on the data element standardization of basic principles and methods, the use of tags, title, description, presentation, units of measurement, synonym, word Section name, range, and so on a set of scientific context attributes normative data units is described.

The tobacco industry to adopt uniform data elements and code standards to maximize eliminate data naming, description, classification and coding is not Confusion caused by consensus, so that users at all levels within the industry, the tobacco industry to reflect the basic situation of human resource management in the various statistical indicators (Data elements) and its classification codes have the same understanding, expression and identification of achieving unambiguous semantic ensure the accuracy of the data, science , Legitimacy, leadership and business departments at all levels to develop policies and plans for the regulation and inspection objectives, macro-control and scientific management to provide in accordance with.

Tobacco industry human resources data center data element Part 1. Data Element Directory

1 Scope

YC/T of the provisions of section 451 of China's tobacco industry human resources involved in basic, common data elements tag, name, Instructions, said measurement units related content.

This section applies to China's tobacco industry production, operation, management and operational activities of information system construction, development and utilization of information resources Established processes such as human resource management information systems, information management and exchange of personnel between the systems.

2 Normative references

The following documents for the application of this document is essential. For dated references, only the dated version suitable for use herein Member. For undated references, the latest edition (including any amendments) applies to this document.

YC/T 451.2 tobacco industry data center human resource data elements - Part 2. Code set

3 Terms and Definitions

GB/T 18391.1-2009 and as defined in the following terms and definitions apply to this document.

Data data

Information can be expressed in a formal explanation to apply to the communication, interpretation, or processing.

[GB/T 18391.1-2009, the definition 3.2.6] 3.2 Data element its definition, identity, expression and allowable value data unit consists of a set of attributes specified.

[GB/T 18391.1-2009, the definition 3.3.8] 3.3 Data Element Directory Lists and defines an information resource of all relevant data elements.

Note: The data element directory may have different levels, for example, ISO/IEC committee level, the International Association level, sector level, the company level, system-level applications.

Value value

The value of the data.

[GB/T 18391.1-2009, the definition 3.3.37] 3.5 the length of the data element values dataelementvaluength the number of characters in data element values.

Note: The length of the data element values calculated number ASCII character Press, a Chinese equivalent to 2 characters.