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**INDUSTRY STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

YC/T 258.1-2008

**Codes for human resources of tobacco industry. Part 1: Codes
for department
(English Translation)**

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Foreword

YC/T 258 "Tobacco Industry Human Resources Code" is divided into two parts.

--- Part 1. Department Code;

--- Part 2. personnel code.

This section YC/T 258 - Part 1.

This part by the State Tobacco Monopoly Bureau.

This part of the National Standardization Technical Committee on Tobacco Information Technical Committee (TC144/SC7) centralized.

This section is drafted. State Tobacco Monopoly Bureau of Personnel and Labor Department, the State Tobacco Monopoly Bureau Tobacco Economic Information Center, Shenyang Neusoft CO., LTD.

1 Scope

This section YC/T 258 provisions of the Rules for the tobacco industry organization department code.

This section applies to the tobacco industry human resource management related to information processing and exchange.

2 Normative references

The following documents contain provisions which, through reference YC/T 258 of this text, constitute provisions of this section. For dated reference documents Member, subsequent amendments (excluding corrections) or revisions do not apply to this section, however, encouraged to reach an agreement in accordance with this section Whether the parties can study the latest versions of these documents. For undated reference documents, the latest versions apply to this section.

GB/T 10113-2003 Classification and Coding generic terms YC/T 190 tobacco industry coding rules for the organization

3 Terms and Definitions

GB/T 10113-2003 and established the following terms and definitions apply to YC/T 258 of the present section.

A bit from the primary Latin alphabet or numbers to identify the order of presentation code encoding object.

Represented by the code segment attributes or conceptual things basic elements combined

in a certain order from the code.

Dependent hierarchical encoding target is composed of the order code.

4 Rules for the department code

Department Code hierarchical coding method adopted by 12 or 12 ~ N digits.

4.1 Code Structure

Department Code hierarchical coding method adopted by 12 or 12 ~ N digits, wherein.

The first one to eighth place, for the organization code layer, the tobacco industry cited provisions of the organization code 190 YC/T compiled by 8 Digital representation.

9th ~ 10th for a department code level, with two digits, see 5.1 to 5.6 specific department code table.

Article 11 - Article 12, as a department (9th bit to the 10 sectors) of subordinate departments, namely secondary sector level, with two digital meter Shows, without a division will be represented by the number 99, if there is a division, a division of the coded references 5.1 to 5.6, and the subordinate unit the higher authorities of the door first 11 ~ Chapter 12 is always represented by 98.

The first 13 to N position, if in the first 11 ~ Chapter 12 departments still subordinate departments, continue to be allowed to order two digit code table Shows, and so on (this standard coding rules of this section are not defined, self-defined by the organization).