

ICS 65.160
CCS X 94

YC

**INDUSTRY STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

YC/T 12.6-1993

Replacing YC/T 12.6-1993

**Tobacco machinery. Products technological documentation.
Part 6: Form of technological documentation for management
(English Translation)**

Issued on: February 23, 2006

Implemented on: March 1, 2006

Issued by: State Tobacco Monopoly Administration

Table of Contents

- Foreword
- 1 Scope
- 2 Normative references
- 3 Format

Foreword

YC/T 12 "Tobacco Machinery Product Process Document" is divided into the following sections.

- Part 1. Integrity;
- Part 2. Process design;
- Part 3. Product structure process review;
- Part 4. Process design;
- Part 5. Process specification format;
- Part 6. Management process file format;
- Part 7. Numbering method;
- Part 8. Process quota preparation;
- Part 9. Change method.

This part is the sixth part of YC/T 12. This part replaces YC/T 12.6-1993 "Tobacco Machinery Product Process Document Management" Use process file format. The main changes in this section compared with YC/T 12.6-1993 are as follows.

- Cancel the Appendix A of the 1993 edition and move its contents to the relevant provisions (1993 edition format A1, format A2; this edition 3.1 format 19, format 19a), (1993 edition of A1, A2; this edition of 4.2.19), (1993 edition of format A3; this edition 3.2);
- Change the format size of the format of "Process Verification Book" and "Technical Document Change Notice" from 210mm x 148mm to A4 Face (Format 15, Format 16 of the 1993 edition; Format 16, Format 17 of this edition).

This part is proposed by the National Tobacco Monopoly Bureau.

This part is under the jurisdiction of the National Tobacco Standardization Technical Committee (TC144).

This section drafted by. Changde Tobacco Machinery Co., Ltd., China Tobacco Machinery Technology Center Co., Ltd.

1 Scope

This part of YC/T 12 specifies the format of the process documentation for the management of tobacco machinery products and the basic requirements and methods for their filling.

This section applies to the preparation of process documents for the management of tobacco machinery products.

2 Normative references

The terms in the following documents become the provisions of this part by reference to this part of YC/T 12. For dated references, all subsequent amendments (not including errata content) or revisions do not apply to this section, however, an agreement is encouraged under this section.

The parties are studying whether the latest version of these documents can be used. For undated references, the latest edition applies to this section.

YC/T 12.1-2006 Tobacco machinery products - Process documentation - Part 1. Integrity
YC/T 12.5-2006 Tobacco machinery product process documentation - Part 5. Process specification format
YC/T 12.7-2006 Tobacco machinery product process documentation - Part 7. Numbering method

3 Format

3.1

According to the provisions of YC/T 12.1-2006, this section specifies the following management process file formats.

---Format 1, format 1a. header, footer and additional columns;

---Format 2. Process file directory;

---Format 3. product structure processability, process documentation standardization review record;

---Form 4. Process key parts list;

---Format 5. Process quality analysis table;

---Form 6. Process quality control point schedule;

---Form 7. () Outsourcing details list;

---Format 8. () Zero (parts) list;

Note: The contents of () are customized according to requirements, such as painting, heat treatment, surface treatment and other parts list.

- Form 9. List of purchased tools;
- Format 10. Combination fixture schedule;
- Format 11. Special process equipment list;
- Form 12. Tooling Design Task Book;
- Format 13. Process Equipment Verification;
- Format 14. Material consumption process quota schedule;
- Format 15. Material consumption process quota summary table;
- Format 16. Process Verification Book;
- Format 17, format 17a. process file change notice;
- Form 18. Temporarily detached from the process specification notice;
- Format 19, Format 19a. Process file cover.

3.2

This section specifies the first page of each management process file format, and its continuation page can be replaced by the first page.

3.3

The format of each column can be adjusted as needed for each format, but the format size should not be changed.