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CERTIFICATION AND ACCREDITATION INDUSTRY STANDARD OF THE PEOPLE'S REPUBLIC OF CHINA

RB/T 195-2015

Guideline on management review of laboratory

实验室管理评审指南

(English Translation)

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Preview: page 1 of 4 shown, 6 in the full document. Complete English PDF, instant download:
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Table of Contents

Foreword
Introduction
1 Scope
2 Normative references
3 Terms and definitions
4 Organization
5 Implementation
5.1 Planning

Foreword

This standard was drafted in accordance with the rules given in GB/T 1.1-2009.

This standard is proposed and managed by the National Certification and Accreditation Administration.

Introduction

The laboratory usually needs to ensure that the management system meets relevant standards, laws and regulations, and its own policies and objectives.

Continue to maintain suitability, adequacy and effectiveness.

This standard provides a general guide to help laboratories review the management system and testing and/or calibration activities on a regular basis.

Keep it applicable and effective, and make necessary changes or improvements.

The actual operation of the management review needs to consider factors such as the size of the laboratory, the scope of the business, and the organizational structure. Many of the provisions of this standard Simplify execution.

Laboratory Management Review Guide

1 Scope

This standard defines the terms and definitions of management reviews and provides guidelines for the organization, planning, and implementation of management reviews.

This standard applies to all types of testing and calibration laboratories.

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2 Normative references

The following documents are indispensable for the application of this document. For dated references, only dated versions apply to this article.

Pieces. For undated references, the latest edition (including all amendments) applies to this document.

GB/T 19000 Quality Management System Foundation and Terminology (ISO 9000)

3 Terms and definitions

The following terms and definitions defined in GB/T 19000 apply to this document.

Management review the top management conducts regular and systematic evaluation of the suitability, adequacy and effectiveness of the management system according to the quality policy and objectives.

activity.

Note: Management reviews may also include determining the efficiency relationship between the results obtained and the resources used.

Quality manager the organization's members who are responsible for the laboratory management system and its operations, and who report directly to the top management.

4 Organization

4.1
Management reviews are usually carried out in accordance with predetermined procedures.

4.2
The management review cycle is usually 12 months.

4.3
Management review is usually carried out by the top management of the laboratory.

4.4
Personnel participating in the management review may include. top management, laboratories responsible for quality management, key personnel in technical operations, and various departments the person in charge and the head of the internal audit team.

4.5
The person in charge of the quality is responsible for facilitating the systematic implementation of all assessments in accordance with the regulations and recording the results of the management review.

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4.6

The person responsible for quality management in the laboratory should ensure that the measures identified in the management review are implemented as planned.

4.7

Management review is usually in the form of a management review meeting.

5.1 Planning

5.1.1

The laboratory needs to develop a management review plan. The management review plan is usually prepared by the quality manager and approved by the top management.

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