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**INDUSTRY STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

MZ/T 113-2018

**Additional recording specification for marriage registration
archives information
(English Translation)**

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Foreword

This standard was drafted in accordance with the rules determined by GB/T 1.1-2009.

This standard is proposed and managed by the Department of Social Affairs of the Ministry of Civil Affairs.

This standard was drafted. Cross-Strait Marriage and Family Service Center, Shandong Provincial Department of Civil Affairs.

1 Scope

This standard specifies the basic requirements, specific rules, and requirements for management and utilization of supplementary information for marriage registration files.

This standard applies to supplementary records of marriage registration archives by marriage registration authorities at all levels.

2 Normative references

The following documents are essential for the application of this document. For dated references, only the dated version applies this document. For undated references, the latest version (including all amendments) applies to this document.

GB/T 2261.2-2003 Personal Basic Information Classification and Code Part 2. Marital Status Code GB/T 2659 countries and regions GB/T 3304-1991 Roman alphabet spelling

and codes for names of various nationalities in China GB/T 6565-2009 occupation classification and code GB/T 18391.1-2009 Information Technology Metadata Registration System (MDR) MZ/T 012-2014 civil affairs data sharing and exchange coding MZ/T 082-2017 Terms for marriage registration

3 Terms and definitions

GB/T 18391.1-2009 and MZ/T 082-2017 and the following terms and definitions apply to this document.

Marriage registration the legal procedures for the establishment and termination of a husband-wife relationship at the marriage registration authority in accordance with the law.

[MZ/T 082-2017, 2.2] 3.2 Marriage registration archives Various forms of record materials with preservation value formed by the marriage registration authority in the process of handling marriage registration business.

Information system for marriage registration the marriage registration authority enters the marriage registration information and stores an electronic information system of marriage registration files.

Additional recording of marriage registration archives' information for marriage registration file information that has not entered the marriage registration information system, for.

Data element

A unit of data whose attributes define its definition, identification, representation, and allowed values.

[GB/T 18391.1-2009, 3.3.8]

4.1.1 Respect for historical principles

The original marriage registration file shall be the sole basis for the supplementary record, and the supplementary personnel shall not change the information of the marriage registration file.

4.1.2 Recordable and Recordable Principle

If the original marriage registration file information is incomplete, it should be entered for the purpose of saving the file.

4.2.1 Time range

The date of implementation of the Marriage Law of the People's Republic of China promulgated on April 30, 1950 is the present day.

4.2.2 Content scope

Marriage registration paper files generated from registration of marriage, divorce, cancellation of marriage, and replacement of marriage registration certificate.

4.2.3 Management scope

Marriage registration files within the jurisdiction of the marriage registration authority and kept by the archives management department at the same level.

4.3 Supplementary Recording Process

Marriage registration file information should be supplemented according to the following process.

- Put together;
- Data Entry;
- File scanning;
- Proofreading and correction.

4.4 Supplementary staff

The marriage registration authority shall organize specialized personnel to carry out the work of supplementing the information in the marriage registration archives. Institutions and personnel undertaking supplementary recording should Comply with relevant information confidentiality regulations, and if necessary, sign a "Non-Disclosure Agreement" (see Appendix A).

4.5 Facilities

Should be equipped with a network environment, computers, copiers, scanners, digital cameras, high-speed video cameras, Removable storage media, etc.

5.1 System data requirements

The marriage registration file information supplementary recording system shall regulate the relevant data elements in accordance with Tables 1 to 2. Involving the type of identity document, civil Ethnicity, marital status, occupation classification, education level, and reason for divorce shall be regulated in accordance with the relevant general code table in Appendix B.

Table 1 Basic data elements of marriage parties

Chinese name	English name	Data type	Data format	Value field	Required	Men's party

surname NAME_MAN string ..72 no requirement Female party surname NAME_ WOMAN string ..72 No requirement Man's body Share category ID_TYPE_MAN string 2 01. Mainland residents;

02. Soldier

99 Other

Woman party

Share category

ID_TYPE_WOMAN string 2 01. Mainland residents;

02. Soldier

99. Other

Man's party

NATION_MAN string 3 See GB/T 2659 (World Countries and regions Code) Woman party country NATION_WOMAN string 3 See GB/T 2659 (World Countries and regions Code) Man's party card Item category CERT_TYPE_ MAN string 2 No See B.4 Identity card Item type code table Women's party card Piece type CERT_TYPE_ WOMAN string 2 No See B.4 Identity card Item type code table Man's party card Piece number CERT_NUM_ MAN string ..32 No requirement Women's party card Piece number CERT_NUM_ WOMAN string ..32 No requirement Man party out Date of birth BIRTH_ MAN date 10 YYYY-MM-DD Yes Woman party out Date of birth BIRTH_ WOMAN date 10 YYYY-MM-DD Yes Male party citizen FOLK_ MAN string 2 No See B.2 Stopwatch Woman party citizen FOLK_ WOMAN string 2 No See B.2 Stopwatch Man's party marriage Marital status MARRY_STATUS_MAN string 2 No See B.6 Marital status Condition code table Woman party marriage Marital status MARRY_STATUS_WOMAN string 2 No See B.6 Marital status Condition code table Male party JOB_ MAN string 2 No See B.3 Career points Class code table Female party JOB_ WOMAN string 2 No See B.3 Career points Class code table Man's party Degree of transformation DEGREE_ MAN string 2 No See B.5 Degree code table Party text Degree of transformation DEGREE_ WOMAN string 2 No See 5 Cultural Process Degree code table the male party is often Location of residence REG_DETAIL_ MAN string...256 No requirement Woman party Location of residence REG_DETAIL_ WOMAN string...256 No requirement Man's party card Print number PRINT_NUM_ MAN string .. 30 no Women's party card Print number PRINT_NUM_ WOMAN string .. 30 no Men's party mention Supporting documents CERT_PROOF_MAN string ...200 No Woman party mention Supporting documents CERT_PROOF_WOMAN string ...200 No

Table 2 Metadata Table of Marriage Business

Chinese name English name Data type Data format Value field Required Business category