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**INDUSTRY STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

LY/T 2514-2024

Replacing LY/T 2514-2015

**Forest certification in China - Operation guideline on
non-timber forest products management certification**

中国森林认证 非木质林产品经营认证操作指南
(English Translation)

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Foreword

This document is in accordance with the provisions of GB/T 1.1-2020 "Guidelines for standardization work Part 1: Structure and drafting rules for standardization documents" Drafting.

This document replaces LY/T 2514-2015 "China Forest Certification Non-wood Forest Products Management Certification Operation Guide".

Compared with LY/T 2514-2015, in addition to structural adjustments and editorial changes, the main technical changes are as follows.

--- Added normative reference documents "GB/T 19011-2013 "Management System Audit Guide"", "GB/T 28952 "China Forest CNAS-SC23 Forest Certification Agency Accreditation Possible solutions" (see Chapter 2; Chapter 2 of the 2015 edition);

--- Added the terms and definitions "business scope, corrective actions and management review" (see 3.1 to 3.3; Chapter 3 of the 2015 edition);

--- Added abbreviations (see Chapter 4; Chapter 3 of the 2015 edition);

--- Changed "Certification Start" (see Chapter 5; Chapter 5 of the 2015 edition);

--- Modified "Establishment and operation of NTFP system" (see Chapter 6; 4.3 of the 2015 edition);

--- Added "initial audit" (see Chapter 7; 4.4, 5.1 of the 2015 edition);

--- Added "Maintenance of certification qualifications" (see Chapter 8, Chapter 5 of the 2015 edition);

--- Changed "Certification Preparation" (see Chapter 9, Chapter 6 of the 2015 edition);

--- Added "List of materials required for NTFP certification" (see Appendix A, Appendix A of the 2015 edition).

--- Deleted "Appendix A Non-wood Forest Products Management Plan (Catalogue)" (see Appendix A, Appendix A of the 2015 edition).

1 Scope

This document specifies the initiation and preparation of non-wood forest product management certification, system establishment and operation, certification review, use of certification marks and Implementation methods for maintaining certification qualifications.

This document is applicable to business units carrying out non-wood forest product business activities and can also be used for certification and audit of non-wood forest product business.

Consulting or certification training.

2 Normative references

The contents of the following documents constitute essential clauses of this document through normative references in this document.

For referenced documents without a date, only the version corresponding to that date applies to this document; for referenced documents without a date, the latest version (including all amendments) applies to this document.

GB/T 19011 Management System Audit Guide GB/T 28951 China Forest Certification Forest Management GB/T 28952 China Forest Certification Chain of Custody GB/T 39358-2020 China Forest Certification Non-wood Forest Products Management LY/T 3118 China Forest Certification Mark CNAS-SC23 Forest Certification Body Accreditation Scheme

3 Terms and definitions

GB/T 19011, GB/T 28951, GB/T 28952, GB/T 39358-2020, LY/T 3118, CNAS-SC23 and the following terms and definitions apply to this document.

scope of business

The species or product group of non-wood forest products managed.

Corrective action

Actions taken to eliminate the causes of nonconformities and prevent their recurrence 3.3 management review management review the top management regularly evaluates the implementation of the entire management system of the business unit.

Note 1: The purpose is to ensure the continued adaptability, adequacy and effectiveness of the NTFP system and to be consistent with the overall strategic (business planning) objectives/directions.

Note 2: The continuous adaptability of the system includes the ability of the business unit to adapt to changes in the internal and external environment and the adjustments made to adapt to these changes; adequacy includes Whether the system activities (involved in the certification standard requirements) have been identified, whether the responsibilities have been reasonably allocated, and whether the self-improvement mechanism is complete; effectiveness includes in other words, whether the process performance meets the expected goals and whether the problems found by internal and external audits are effectively dealt with.