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**INDUSTRY STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

LY/T 2289-2014

Replacing LY/T 2289-2014

**Production and management archives of forest tree seeds and
seedlings**

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(English Translation)

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Foreword

This standard was drafted in accordance with the rules given in GB/T 1.1-2009.

This standard replaces LY/T 2289-2014 "forest seedling production and management file". Compared with LY/T 2289-2014, the main technical changes the following is as follows.

- Modified the contents of the forest seedling production and operation archives, and the forest seed production and operation license, related forest seedlings Standard materials and other materials are listed separately as basic files;
- Revised the file retention period, the general forest seedling file was changed to 10 years;
- Increased the special certification materials that should be preserved in the archives of production and management of genetically modified seedlings and plant new varieties;
- Forest seed (stem), seedling management file has added instructions for the use of business objects;
- Integrate the forest seed (stem), seedling production record table, business file list into the corresponding production and operation record table, in the table the content has been adjusted accordingly.

This standard is proposed and managed by the National Forest Seed Standardization Technical Committee (SAC/TC115).

This standard was drafted. Nanjing Forestry University, Hebei Province forest seedling management station, Sichuan forest seedling management station, Shaanxi forest species Miao Workstation, Guangdong Provincial Forest Seeds Management Station.

1 Scope

This standard specifies the terms and definitions, archive contents, test papers and cataloguing, archiving requirements, file management, etc. of forest seedling production and management files.

Claim.

This standard applies to the establishment and management of archival materials formed in the production and management activities of forest seedlings.

2 Normative references

The following documents are indispensable for the application of this document. For dated references, only dated versions apply to this article.

Pieces. For undated references, the latest edition (including all amendments) applies to this document.

GB/T 11822 General requirements for the composition of scientific and technical archives
GB/T 18894 Electronic Document Filing and Archives Management Specification

3 Terms and definitions

The following terms and definitions as defined in GB/T 11822 apply to this document.

Different forms of records, such as texts, charts, and sound images, which are preserved in the production and management activities of forest seedlings, can be truly counter-Reflecting the source, origin, quantity, quality and sales destination, sales date and relevant responsible persons of the seedlings in production and management, ensuring production and management the process can be traced back.

Place of origin

The area to which the origin of the forest seed or seedling propagation material belongs.

Place of productionarea Forest seed collection site or seedling production site.

4.1 Basic file

The basic files of forest seed production and management include.

- Forest seed production and operation license;
- Relevant forest seedling standards;
- Procedures for the production and management of forest trees, such as certificates or copies of forest trees;

--- Production and management of genetically modified forest seedlings, should be kept GM wood safety certificate or a copy;

---In the case of production and management of seedlings with new varieties of plants, the written consent of the right holders should be preserved or the variety of the State Forestry Administration should be transferred.

Let announcements and other materials.