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INDUSTRY STANDARD OF THE PEOPLE'S REPUBLIC OF CHINA

LY/T 2282-2022

China Forest Certification Chain of Custody Certification Operation Guide

中国森林认证 产销监管链认证操作指南

(English Translation)

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Preview: page 1 of 5 shown, 24 in the full document. Complete English PDF, instant download:
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Table of Contents

Preface
1 Scope
2 Normative references
3 Terms and Definitions
4 Authentication start
4.1 Operation preparation
4.2 Basic training
5 Management system establishment and operation
5.1 Management system establishment
5.2 Management System Operation
5.3 Internal Audit
6 Audit Implementation
6.1 Submitting an application for certification
6.2 Sign the certification contract
6.3 Confirmation of audit plan
6.4 Document Review
6.5 On-site audit
6.6 Confirmation of Audit Report
6.7 Rectification of non-conforming items and observation items
6.8 Accepting the authentication certificate
6.9 Surveillance audit
6.10 Recertification Audit
6.11 Information notification after obtaining the certification certificate
7 Certification mark
7.1 Application for certification mark
7.2 Use of certification marks
8 Key Points of Chain of Custody Implementation
8.1 Determination of raw material category
8.2 Minimum requirements for due diligence system (DDS)
8.3 Chain of Custody Approach
8.4 Sales and Information Delivery of Products
8.5 Minimum requirements for the management system

Preview: page 2 of 5 shown, 24 in the full document. Complete English PDF, instant download:
https://chinastandards.org/standards/ly-t-2282-2022

8.6 Labor rights and social, health and safety requirements for chain of custody
8.7 CFCC Declaration Specification
8.8 China Forest Certification Logo
8.9 Multi-site enterprises implementing chain of custody
Appendix A (Informative) List of Documents Required for Chain of Custody Certification
A.1 Management Manual and Procedure Documents (or System)
A.2 Evidence
A.3 Records
Appendix B (informative) Preparation of "Management Manual" and program documents
B.1 Introduction
B.2 Reference outline for the Management Manual
B.3 Chain of Custody Responsibilities Allocation Table Reference Format
B.4 Compilation of program files

Foreword

This document is in accordance with the provisions of GB/T 1.1-2020 "Guidelines for Standardization Work Part 1: Structure and Drafting Rules for Standardization Documents" drafting.

This document replaces LY/T 2282-2014 "Operational Guidelines for the Chain of Custody of China's Forest Certification Production and Marketing", and is consistent with LY/T 2282-2014 in addition to structural adjustments and editorial changes, the main technical changes are as follows.

--- Increased the "management system establishment and operation" guidance (see Chapter 5);

--- Deleted the guidance on "pre-assessment stage (when applicable)" (see 4.2 of the 2014 edition);

--- Increased the guidance on "information communication after obtaining the certification certificate" (see 6.11);

---Changed the content of "Implementation Key Points of Chain of Custody" (see Chapter 8, Chapter 5 of the 2014 edition);

--- Added guidance on "China Forest Certification Label" (see 8.8);

--- Changed the informative appendix, and merged Appendix B and Appendix C (see Appendix B, Appendix B and Appendix C of the 2014 edition).

Please note that some contents of this document may refer to patents. The issuing agency

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of this document assumes no responsibility for identifying patents.

This document was proposed by the Science and Technology Development Center of the State Forestry and Grassland Administration.

This document is under the jurisdiction of the National Standardization Technical Committee on Sustainable Forest Management and Forest Certification (SAC/TC360).

1 Scope

This document provides guidelines for the initiation of chain of custody certification, the establishment and operation of the management system, the implementation of audits, and the application and use of certification marks.

This document is suitable for enterprises to carry out chain of custody certification, and can also be used for consulting or training on chain of custody certification.

2 Normative references

The contents of the following documents constitute the essential provisions of this document through normative references in the text. Among them, dated references for documents, only the version corresponding to the date is applicable to this document; for undated reference documents, the latest version (including all amendments) is applicable to this document.

GB/T 19001 Quality Management System Requirements GB/T 19011-2021 Management System Audit Guidelines GB/T 24001 Environmental Management System Requirements and Guidelines for Use GB/T 24021-2001 Environmental management Environmental labels and declarations Self-environmental declaration (Type II environmental label) GB/T 28952-2018 China Forest Certification Chain of Custody LY/T 3118-2019 China Forest Certification Mark

3 Terms and Definitions

The terms and definitions defined in GB/T 28952-2018 apply to this document.

4.1 Operation preparation

4.1.1

The decision-making level of the enterprise should decide whether to carry out chain of custody certification according to the actual needs of the enterprise, and confirm the certification category and certification scope [site Institute, product category (group), output, etc.] and other information.

Preview: page 4 of 5 shown, 24 in the full document. Complete English PDF, instant download:
https://chinastandards.org/standards/ly-t-2282-2022

4.1.2

It is advisable for the enterprise to set up a leading organization, appoint a special person to be responsible for the management of the production and sales chain of custody, set up a working group, implement the division of responsibilities, and formulate work plans.

Plan and select certification bodies, and select relevant institutions to carry out certification training or consulting activities when necessary.

4.2 Basic training

4.2.1

It is advisable for enterprises to carry out certification basic training, which is carried out according to different levels and scopes, and the content generally includes. forest certification knowledge, GB/T 28952-2018, internal audit technology, relevant laws and regulations, and international conventions signed by my country, etc.

4.2.2

Enterprises should retain relevant evidence of training activities, including training plans, training records, assessment and evaluation records, etc.

5.1 Management System Establishment

5.1.1

Enterprises should understand and master the relevant requirements of GB/T 28952-2018, prepare or revise the chain of custody management system documents (hereinafter referred to as

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