

ICS 65.020
CCS B 64

LY

**INDUSTRY STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

LY/T 2274-2014

**China Forest Certification Review Guidelines for Non-timber
Forest Product Management Certification**

中国森林认证 非木质林产品认证审核导则
(English Translation)

Issued on: November 30, 2022

Implemented on: April 1, 2023

Issued by: State Forestry and Grassland Administration

Table of Contents

Preface
1 Scope
2 Normative references
3 Terms and Definitions
4 Audit Principle
5 Audit Method
6 Audit Type
7 Audit activities
8 Authentication method
Appendix A (informative) Non-timber forest product management certification audit report

Foreword

This document is in accordance with the provisions of GB/T 1.1-2020 "Guidelines for Standardization Work Part 1: Structure and Drafting Rules for Standardization Documents" drafting.

This document replaces LY/T 2274-2014 "Guidelines for China Forest Certification Non-timber Forest Products Management Review". With LY/T 2274-Compared with 2014, except for structural adjustment and editorial changes, the main technical changes are as follows.

- Deleted the term and definition "non-wood forest product group" (see 3.2 of the 2014 edition);
- Added two terms "audited party, audit criteria" (see 3.2, 3.5);
- Changed "Audit Principles and Methods" and divided it into two chapters "Audit Principles" and "Audit Methods" (see Chapter 4 and Chapter 5; 2014 edition 4.1, 4.2);
- Added specific requirements for "audit content" (see Chapter 5; 4.2 of the 2014 edition);
- Changed the "audit type" to pre-audit, main audit, surveillance audit and re-certification audit (see 6.1, 6.2 and 6.3; 2014 edition 6.1, 6.2);
- Added "audit program" and "audit preparation" (see 7.1, 7.2);
- Changed the "verification method", changed the "audit content" to "verification method", and modified the compliance verification form (see Chapter 8; 2014 version 5.3).

---Delete all content involving animal breeding in the "Verification Method" (see 5.3 of the 2014 edition);

--- Deleted Annex 6 in Appendix A (see A.3 of the 2014 edition).

Please note that some contents of this document may refer to patents. The issuing agency of this document assumes no responsibility for identifying patents.

1 Scope

This document provides audit principles, audit methods, audit types, audit activities, verification methods and reports for non-timber forest product management certification Require.

This document is applicable to guide certification bodies in auditing management units of non-timber forest product management certification.

2 Normative references

The contents of the following documents constitute the essential provisions of this document through normative references in the text. Among them, dated references for documents, only the version corresponding to the date is applicable to this document; for undated reference documents, the latest version (including all amendments) is applicable to this document.

GB/T 28952-2018 China Forest Certification Chain of Custody GB/T 39358-2020 China Forest Certification Non-timber Forest Product Management

3 Terms and Definitions

The following terms and definitions defined in GB/T 39358-2020 apply to this document.

In order to obtain audit evidence and conduct an objective evaluation on the auditee, the certification body shall confirm that it meets the requirements of GB/T 39358-2020.

systematic, independent and documented process.

Auditee

Non-timber forest product management units that have been audited for certification.

audit program auditprogramme A group (one or more) of audit schedules planned for a specific time period and with specific objectives.

audit plan the audit activities and timing of an audit.

audit criteria Non-timber forest product management certification auditors use it as the basic basis for auditing, and it is consistent with the collected audits on non-timber forest

product management A set of guidelines, procedures or requirements for comparing evidence, including GB/T 39358-2020 and other relevant non-wood forest product management certification Audited national or industry standards.