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**INDUSTRY STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

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**Regulation of information management in project for
conversion of cropland to forest**

退耕还林工程信息管理规定

(English Translation)

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Table of Contents

Foreword

1 Scope

2 Normative references

3 Information Management Level

4 Information Management Content

4.1 Scope of application

4.2 Project Master Planning Information

4.3 Project Annual Planning Information

4.4 Project Year Implementation Plan Information

4.5 Project year letter of responsibility information

4.6 Project Annual Operation Design Information

Foreword

This standard is proposed and managed by the State Forestry Administration's Returning Farmland to Forest Project Management Center.

This standard was drafted. National Forestry Administration Returning Farmland to Forest Project Management Center, China Forestry Scientific Research Resource Information Institute, National Forest Industry Bureau survey planning and design institute.

1 Scope

This standard specifies the content, methods, and organization of information management for returning farmland to forests according to the national, provincial (city) and county levels.

This standard applies to the project of returning farmland to forests approved by the state.

2 Normative references

The terms in the following documents become the terms of this standard by reference to this standard. All dated references, followed by all Modifications (not including errata content) or revisions do not apply to this standard, however, parties to agreements based on this standard are encouraged to study if it is possible to use the latest version of these files. For undated references, the latest edition applies to this standard.

Notice of the State Forestry Administration Office on Amending the Statistical Reporting

System for Returning Farmland to Forests Project (Administrative Back Word [2002] No. 5)
Notice of the State Forestry Administration on Printing and Distributing the Measures for
Inspection and Acceptance of the Project of Returning Farmland to Forests (Lin Fafa [2001]
No. 521) Notice of the State Forestry Administration on Printing and Distributing the
Technical Provisions on the Design of Operation of Returning Farmland to Forests (Lin Fafa
[2003] No. 90) Notice of the State Forestry Administration on Doing a Good Job in
Monitoring the Benefits of Returning Farmland to Forests Project (Lin Fafa [2004] No. 49)

3 Information Management Level

3.1

Information management of returning farmland to forests is divided into three levels of information management at the national, provincial (city) and county levels.

3.2

National level. Collect and manage the overall information on the project of returning farmland to forests in the country and the construction information of the provincial-level project of returning farmland to forests, such as. planning tasks, Information on the proportion of ecological forests and economic forests, and policy cashing. The basic unit is provincial.

3.3

Provincial (city) level. Collect and manage the overall information of the province (city) returning farmland to forest project and county-level project of returning farmland to forests, such as. planning Tasks, planning and design, ecological forest and economic forest area ratio, inspection and acceptance, policy cashing and other information. The basic unit is county level.

3.4

County level. Collect and manage the overall information of the project of returning farmland to forests in the county and the management information of the project of returning farmland to forests by townships, villages and operators.

The basic unit is the returning farmland to forest operators, small classes, and plots.

4.1 Scope of application

4.2, 4.3, 4.5, 4.7~4.13 shall apply to the national, provincial (city) and county levels; 4.4 shall apply to the national, provincial (municipal) level;

Clause 4.6 applies to the county level.

4.2 Project Master Planning Information

Includes content such as text, tables, and drawings for engineering planning.

4.3 Project Annual Planning Information

Includes information such as plan filings, plan approval documents, and instructions on scheduling.

4.4 Project Year Implementation Plan Information

4.4.1

The national level mainly includes information such as arranging the implementation plan, reviewing and approving the implementation plan.

4.4.2

The provincial (municipal) level includes information such as texts, tables and drawings of the annual implementation plan.

4.5 Project year letter of responsibility information

Including the annual text or document of the responsibility for returning farmland to forests, and the annual implementation of the responsibility for returning farmland to forests
Contracts or agreements signed with the farmers in the county below.

4.6 Project Annual Operation Design Information

Including the county-level operation design texts, forms and drawings, etc., that is, the content determined by the implementation plan is implemented in all townships, forest farms, villages, operators,