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**INDUSTRY STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

HJ 565-2010

**Technical guideline for drafting and publishing on
environmental protection standards
(English Translation)**

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Foreword

In order to implement the "Environmental Protection Law of the People's Republic of China", standardize the preparation, publication and printing of national environmental protection standards, and ensure the standard Standardize the quality of work and develop this standard.

This standard specifies the structure of environmental protection standards, the preparation of typesetting rules, the general principles of the use of quantities, units and symbols, as well as the standard the layout format and font, font size, etc.

Appendix A of this standard is an informative appendix, and Appendix B to Appendix D are normative appendices.

This standard is the first release.

This standard was formulated by the Science and Technology Standards Department of the Ministry of Environmental Protection.

This standard was drafted. China Environmental Science Press, Environmental Protection Institute of the Ministry of Environmental Protection.

This standard was approved by the Ministry of Environmental Protection on February 22, 2010.

This standard has been implemented since May 1, 2010.

This standard is explained by the Ministry of Environmental Protection.

Technical Guidelines for the Preparation and Publication of Environmental Protection Standards

1 Scope of application

This standard specifies the structure of national environmental protection standards, the preparation of typesetting rules, the general principles of the use of quantities, units and symbols, and the standard Quasi-published format, font and font size.

This standard applies to the preparation and publication of national environmental protection standards. The preparation and publication of local environmental protection standards can refer to this Standard implementation.

2 Normative references

This standard refers to the terms of the following documents. For undated references, the valid version applies to this standard.

GB 3100 International System of Units and Its Application GB 3101 General principles for quantities, units and symbols GB 3102 (all parts) quantities and units GB/T 1.1 Standardization Work Guidelines Part 1. Standard Structure and Writing Rules GB/T 1.2 Standardization Work Guide Part 2. Method for determining the content of normative technical elements in standards GB/T 788 Books and magazines and their size GB/T 7714 post-reference reference description rules GB/T.20000.1 Standardization Work Guide Part 1. General terms for standardization and related activities GB/T.20000.2 Standardization Work Guide Part 2. Rules for the adoption of international standards Measures for the Administration of the Revision and Revision of National Environmental Protection Standards (State Environmental Protection Administration Announcement No. 41 of 2006)

3 Terms and definitions

The following terms and definitions defined in GB/T.20000.1 apply to this standard.

Environmental protection standards Refers to the environmental protection administrative department of the State Council and provincial personnel in order to prevent environmental pollution, maintain ecological balance, and protect human health.

According to the relevant laws and regulations of the state, the government has formulated various normative texts on various technical requirements that need to be unified in environmental protection work.

Pieces.

Drafting on environmental protection standards Refers to the implementation of

environmental protection standards in accordance with the requirements of relevant laws and regulations and the "Administrative Measures for the Revision and Revision of National Environmental Protection Standards" work.

4.1 Components

The components of environmental protection standards are shown in Table 1.

Table 1 Components of environmental protection standards

Is the feature type element mandatory?

Informative overview element the cover is the directory is Foreword is Normative general element the standard name is the scope of application is Normative reference document Normative technical element Terms and definitions Technical content is Normative appendix Informative supplementary elements of informative supplements No reference No

4.2 General requirements

Within each standard or series of standards, the structure, style, and terminology of the standard should be consistent. The structure of the series standard and the compilation of its chapters and articles the number should be as identical as possible. Similar terms should be expressed in similar terms.

4.3 Hierarchy

The hierarchy should meet the requirements of GB/T 1.1. Table 2 shows the hierarchical names that the standard may have. An example of the hierarchical numbering is shown in Figure 1.

Table 2 hierarchy and its name

Name number example

Column item

appendix

4.1.1

4.1.1.1

[no number]

Column symbol; letter number a), b) and the next level number 1), 2) Appendix A Appendix B

Figure 1 Example of a hierarchical number

4.4 Level description and number

Chapter 4.4.1

The chapter is the basic unit of standard content division.

Chapter numbers should be numbered starting with 1 using Arabic numerals. The numbering should begin with the chapter "Scope of application" and continue until the appendix.

Each chapter should have a title. The title should be placed after the number and be followed by a branch.

4.4.2

The article is a breakdown of the chapter.

The number should be numbered using Arabic numerals, as shown in the example in Figure 1. The first level of the bar (eg 4.2, 4.3, etc.) can be divided into the second level Article (for example, 4.3.1, 4.3.2, etc.). When needed, it can be divided into the fifth level (for example, 4.3.1.1.1.1, 4.3.1.1.1.2, etc.).

A strip can be set when there are more than two (including two) strips in the same hierarchy. For example, in the provisions of Chapter 6, if there is no 6.2, then There should be no 6.1. Avoid stripping the untitled bar.

The first level of the article should give the title. The title should be placed after the number and be followed by a branch. The second level of the bar can be treated the same.

In a chapter or article, the title of the next level, whether or not the title should be unified, for example, the next level of Chapter 6, 6.1 has a title, then 6.2, 6.3 and so should also have a title.

Section 4.4.3

A segment is a subdivision of a chapter or a bar. Segments are not numbered.

In order to avoid confusion when referring to, avoid creating a paragraph (called a "suspended segment") between the chapter title or the title bar and the lower level bar.

Example.

As shown on the right below, in accordance with the affiliation, Chapter 6 includes not only the "suspended segments" that are marked, but also 6.1 and 6.2. In view of this situation, reference this Confusion may occur when these sections are suspended. One of the ways to avoid confusion is given on the left hand side. the unnumbered suspension segment is programmed as "6.1 xxxxx" and will the original 6.1 and 6.2 were renumbered and changed to 6.2 and 6.3. The way to avoid confusion is to move the suspension to another location or delete it.