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**Specifications for operation management of poverty alleviation
workshop project**

扶贫车间项目运营管理规范

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Table of Contents

- 1 Scope
- 2 Project conditions
 - 2.1 Facilities and equipment conditions
 - 2.2 Personnel conditions
- 3.1 Main government work content
- 3.2 Helping the main body of the implementation
- 3.3 Assisting Object Responsibilities
- 4 Project organization and operation
- 4.0 Standard
- 5 Project Expected Results Analysis

Foreword

This guidance technical document was drafted in accordance with the rules given in GB/T 1.1-2009. Please note that some of the contents of this document may involve patents. The issuing organization of this document is not responsible for identifying these patents. This guidance technical document was proposed and managed by the China National Institute of Standardization. This guiding technical document drafting unit. Shandong Provincial Institute of Standardization, Heze City Poverty Alleviation and Development Leading Group Office, China Quality Association Hui, China National Institute of Standardization, Shandong University of Architecture. The main drafters of this guiding technical document. An Jie, Cai Weichao, Liang Ping, Liu Bolin, Li Xinghua, Wang Wei, Zhang Jie, Sun Zhaoyang, Cheng Yue, An Xin, Yang Rui, Sun Ying, Bao Cheng, Wang Shuang, Wang Jing, Fan Shugao.

China's precise poverty alleviation methods are diverse. Young and middle-aged poor people can go out to work to achieve poverty alleviation. The ability, the low level of education, and the frustration of the family have made it impossible to go out to work. The poverty alleviation workshop is based on the combination of actual and in-depth research. A kind of employment poverty alleviation model of "sending to the door and getting close to employment". Poverty alleviation workshop refers to the construction of towns and villages, with different types of buildings as production. Operating activities, to expand the collective economy of poor villages, to solve the problem of poor employment on the spot, to engage in the primary processing of agricultural products, manual Labor-intensive industries such as industry and processing operations are the main content, and the poverty-stricken population has increased its income and poverty alleviation. The poverty alleviation

workshop has a high return on investment, quick results, wide support, risk control, support for the wisdom, consolidation of the grassroots, development of the industry, promotion and Harmony can drive the employment of poor people and effectively increase the income of poor people. It is one of the effective ways to improve poverty. According to incomplete statistics, as of In November.2017, 22 provinces have established a total of more than 20,000 poverty alleviation workshops, absorbing 149,000 poor people. Although the poverty alleviation workshop has the characteristics of high return on investment and has successful construction experience, how to ensure the quality of poverty alleviation workshop construction, There are certain risks in areas such as continuous operations. In order to standardize the operation of the industry in poverty alleviation projects, and promote typical experiences and practices, special This guideline technical document. This guidance technical document can be used as reference for the operation and management of the poverty alleviation workshop project. Poverty alleviation workshop project operation management norms

1 Scope

This guiding technical document gives the project conditions, the division of responsibilities, the project organization and operation, the analysis of the expected results of the project, and the project evaluation and management for poverty alleviation workshop projects, and provides related information such as a typical case of targeted poverty alleviation through poverty alleviation workshops in China (see Annex A, Annex B and Annex C). This guiding technical document applies to the operation management of poverty alleviation workshop projects.

This guidance technical document gives the project conditions, division of responsibilities, project organization and operation, and project expected results of the poverty alleviation workshop project. Analysis, project evaluation and management, and provide information on typical poverty alleviation cases in China's poverty alleviation workshops (see Appendix A, Appendix Record B, Appendix C). This guidance technical document is applicable to the operation and management of poverty alleviation workshop projects.

2.1 Facilities and equipment conditions

2.1.1 The project facilities shall be based on the construction of the production workshop, and the plant shall be planned according to the type of processed products and supporting production and living facilities.

2.1.2 Traffic conditions for product transportation should be available.

2.2 Personnel conditions

2.2.1 There should be certain labor capacity, no infectious diseases, no national or personal physical contraindications for the products produced.

2.2.2 The poor should be given priority.

2.2.3 Managers and security personnel should be configured according to production needs.

3 division of responsibilities

3.1 Main government work content

3.1.1 Formulate the poverty alleviation workshop construction plan, do a good job in overall coordination, policy publicity and so on.

3.1.2 Formulate supporting policies and provide policy support to enterprises and self-employed persons stationed in poverty alleviation workshops.

3.1.3 Conduct regular supervision and inspection to ensure the normal operation, efficient use and green development of the poverty alleviation workshop.

3.2 Helping the main body of the implementation

3.2.1 In accordance with the actual conditions of the support object, the employment and work arrangements should be implemented according to local conditions.

3.2.2 Conduct pre-employment training for employed personnel to ensure they have the necessary production skills and safety knowledge.

3.2.3 Implement a flexible working system to facilitate the poor to take care of the family and sign labor contracts and labor services with the employed personnel in accordance with relevant laws and regulations. Same or contract.

3.2.4 Establish employment files, do a good job in the employment statistics of employed persons, and pay labor remuneration in full and on time in accordance with the principle of equal pay for equal work.

3.3 Assisting Object Responsibilities

3.3.1 Proactively accept help guidance and requirements, and learn to master operational skills.

3.3.2 Complete the work according to the rules and regulations of the poverty alleviation workshop and the production and operation needs.