

ICS 13.100
CCS C 78



**NATIONAL STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

GB/T 45007-2024

**Occupational health and safety management systems -
Guidance for small organizations on implementation of GB/T
45001 - 2020**

职业健康安全管理体系 小型组织实施GB/T 45001—2020指南
(English Translation)

Issued on: March 15, 2024

Implemented on: March 15, 2024

**Issued by: State Administration for Market Regulation, China National
Standardization Administration**

Table of Contents

Preface
Introduction
1 Scope
2 Normative references
3 Terms and Definitions
4 Organizational environment
4.1 Understanding the organization and its environment
4.1.1 Related content and its importance
4.1.2 Implementation Method
4.2 Understanding the needs and expectations of workers and other stakeholders
4.2.1 Related content and its importance
4.2.2 Implementation Method
4.3 Determine the scope of the occupational health and safety management system
4.3.1 Related content and its importance
4.3.2 Implementation Method
4.4 Occupational Health and Safety Management System
4.4.1 Related content and its importance
4.4.2 Implementation Method
5 Leadership and staff involvement
5.1 Leadership and Commitment
5.1.1 Related content and its importance
5.1.2 Implementation Method
5.2 Occupational Health and Safety Policy
5.2.1 Related content and its importance
5.2.2 Implementation methods
5.3 Organizational roles, responsibilities and authorities
5.3.1 Related content and its importance
5.3.2 Implementation methods
5.4 Consultation and participation of staff
5.4.1 Related content and its importance
5.4.2 Implementation methods
6 Planning

- 6.1 Measures to address risks and opportunities
 - 6.1.1 General Principles
 - 6.1.2 Hazard identification and risk and opportunity assessment
 - 6.1.3 Determination of legal and regulatory requirements and other requirements
 - 6.1.4 Planning of measures
- 6.2 Occupational health and safety objectives and planning for their achievement
 - 6.2.1 Occupational health and safety objectives
 - 6.2.2 Planning to achieve occupational health and safety objectives
- 7 Support
 - 7.1 Resources
 - 7.1.1 Related content and its importance
 - 7.1.2 Implementation methods
 - 7.2 Capabilities
 - 7.2.1 Related content and its importance
 - 7.2.2 Implementation methods
 - 7.3 Consciousness
 - 7.3.1 Related content and its importance
 - 7.3.2 Implementation methods
 - 7.4 Communication
 - 7.4.1 Related content and its importance
 - 7.4.2 Implementation methods
 - 7.5 Documented information
 - 7.5.1 Related content and its importance
 - 7.5.2 Implementation methods
- 8 Run
 - 8.1 Operational planning and control
 - 8.1.1 General Principles
 - 8.1.2 Eliminating hazards and reducing occupational health and safety risks
 - 8.1.3 Change Management
 - 8.1.4 Procurement
 - 8.2 Emergency Preparedness and Response
 - 8.2.1 Related content and its importance
 - 8.2.2 Implementation methods
- 9 Performance Evaluation
 - 9.1 Monitoring, measuring, analysing and evaluating performance

- 9.1.1 General Principles
- 9.1.2 Compliance evaluation
- 9.2 Internal Audit
 - 9.2.1 Related content and its importance
 - 9.2.2 Implementation methods
- 9.3 Management Review
 - 9.3.1 Related content and its importance
 - 9.3.2 Implementation methods
- 10 Improvement
 - 10.1 General Provisions
 - 10.2 Incidents, nonconformities and corrective actions
 - 10.2.1 Non-compliance with
 - 10.2.2 Event
 - 10.3 Continuous Improvement
 - 10.3.1 Related content and its importance
 - 10.3.2 Implementation methods
- Reference

Foreword

This document is in accordance with the provisions of GB/T 1.1-2020 "Guidelines for standardization work Part 1: Structure and drafting rules for standardization documents" Drafting.

This document is modified to adopt the ISO/UNIDO manual "Occupational health and safety management systems - Implementation of ISO 45001:2018 in small organizations" guide".

Compared with the ISO/UNIDO Manual, this document has the following structural adjustments.

--- Added the "Scope" chapter;

--- Added a chapter on "Normative references";

--- Added the title "8.1.4.1 General Principles" and the subsequent article numbers are postponed accordingly.

The technical differences between this document and the ISO/UNIDO Manual and their reasons are as follows.

--- Changed the international content in the ISO/UNIDO manual and adopted technical content suitable for my country's situation, such as "Administrative "Authority" is changed to "regulatory department" or "competent department" to comply with relevant regulations and requirements on standard localization;

---Replace all "ISO 45001" and "ISO 45001:2018" in the ISO/UNIDO manual with the corresponding Chinese national standards "GB/T 45001" and "GB/T 45001-2020" to comply with relevant regulations and requirements on standard localization.

The following editorial changes were made to this document.

---Changed and improved the chapter numbering;

---Added chart title.

Introduction

This document is mainly aimed at small organizations. It provides an overview of the requirements of GB/T 45001-2020 and provides guidance for small organizations.

It provides methods for implementing these requirements to help them establish an occupational health and safety management system.

Although the main purpose of implementing an OH&S management system is to prevent death, injury and ill health, there are many other benefits.

These benefits include.

--- Improve the organization's occupational health and safety performance and protect those who work for the organization and those who may be harmed by the organization's activities;

---Better management of occupational health and safety risks;

---Better identification of opportunities to improve occupational health and safety management;

---Better incident investigation methods;

---A more collaborative culture to foster greater employee engagement and empowerment;

Note 1: In this document, when it is necessary to emphasize the employment relationship with the organization, the term "employee" is used. When it is necessary to emphasize that the employee is in a front-line position, the term "worker" is used.

The word "worker".

Note 2: In GB/T 45001-2020, "worker" is given a relevant definition as a special term.

Note 3: In my country, "worker" and "employee" are synonymous with "laborer".