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**NATIONAL STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

GB/T 44203-2024

**Management specification for scientific and technological
archives of cultural relics**

文物科学技术档案管理规范

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Foreword

This document is in accordance with the provisions of GB/T 1.1-2020 "Guidelines for standardization work Part 1: Structure and drafting rules for standardization documents" Drafting is required.

Please note that some of the contents of this document may involve patents. The issuing organization of this document does not assume the responsibility for identifying patents.

This document is proposed by the State Administration of Cultural Heritage.

This document is under the jurisdiction of the National Technical Committee for Cultural Relics Protection Standardization (SAC/TC 289).

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Standards for the management of cultural relics, science and technology archives

1 Scope

This document stipulates the management requirements for the organization, archiving,

storage, statistics, utilization, and informatization of cultural relics scientific and technological archives.

This document applies to the management of special carrier archives such as cultural relics science and technology paper archives, electronic archives and physical samples.

2 Normative references

GB/T 11822

GB/T 18894

3 Terms and definitions

For the purposes of this document, the terms and definitions defined in DA/T 1 and listed below apply.

3.1 scientific and technological work of cultural relics

Basic research, technology development, scientific and technological application, daily testing and maintenance in the fields of cultural relics recognition, protection, restoration and inheritance and utilization Protection, popularization of science and other scientific and technological activities.

3.2 scientific and technological records of cultural relics

In the process of cultural relics scientific and technological work, the text directly formed in a specific form of information expression according to specific scientific and technological work procedures and specifications A general term for records, audio and video records, electronic data, physical samples, etc.

3.3 scientific and technological archives of cultural relics

Cultural relics and scientific and technological documents and materials that have preservation value and should be archived.

Note. Abbreviated as Cultural Relics Science and Technology Archives.

3.4 File

An archival storage unit composed of a number of interrelated documents.

[Source. GB/T 11822-2008, 3.3]

3.5 Archival arrangement

The process of systematically classifying, combining, arranging, numbering and basically

cataloguing archival entities according to certain principles to bring them into order.
[Source. DA/T 1-2000, 5.1]

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