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**NATIONAL STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

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**Specification for supervision and evaluation of property service
in government offices**

机关办公区域物业服务监管和评价规范

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Table of Contents

Preface	III
Introduction	IV
1 Scope	1
2 Normative references	1
3 Terms and Definitions	1
4 General requirements	2
5 Property Services Supervision	2
5:1 Supervisory entities and basis	2
5:2 Supervision content	2
5:3 Regulatory preparation	2
5:4 Regulatory Implementation	3
5:5 Problem rectification	3
5:6 Regulatory data archiving and management	3
6 Property service evaluation	3
6:1 Evaluation subjects and methods	3
6:2 Evaluation content	3
6:3 Evaluation preparation	3
6:4 Evaluation Implementation	4
6:5 Evaluation Report	4
6:6 Application of evaluation results	4
6:7 Archiving and management of evaluation data	4
7 Property Service Improvement	4
7:1 Improvement requirements	4
7:2 Improve result verification	5
7:3 Improve application of results	5
7:4 Improve data archiving and management	5
Appendix A (Normative) Property Service Evaluation Form for Office Areas	6
A:1 Basic services	6
A:2 Customer Service	7
A:3 House maintenance services	9
A:4 Utility equipment maintenance services10 A:5 Cleaning services12 A:6 Greening services13 A:7 Public order maintenance services14 Reference	17

Foreword

This document complies with the provisions of GB/T 1:1-2020 "Standardization Work Guidelines Part 1: Structure and Drafting Rules of Standardization Documents" Drafting:

Please note that some content in this document may be subject to patents: The publisher of this document assumes no responsibility for identifying patents:

This document was proposed and coordinated by the National Agency Affairs Management Standardization Working Group (SAC/SWG17):

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Introduction

This document aims to standardize the supervision and evaluation of property services in office areas of government agencies, and regulate the supervision and evaluation of property services in office areas of government agencies:

It puts forward standards and requirements in terms of evaluation and property service improvement, and provides methods and tools for carrying out relevant work, so as to provide better service for the property management of office areas:

Provide technical basis for property service clients to organize and carry out property service supervision, evaluation, property service procurement and other related work:

The setting of evaluation indicators is mainly based on national laws, administrative regulations, departmental regulations and normative documents issued by relevant national departments:

The orientation is: conducive to improving the level of agency property services and management, conducive to the standardization, normalization and social development of agency logistics management, and beneficial to To create a safe, orderly, green, clean, civilized and harmonious office working environment:

Standards for supervision and evaluation of property services in office areas of government agencies

1 Scope

This document stipulates the terms and definitions, general requirements, property service supervision, property service supervision and evaluation in the office area of the agency:

service evaluation, property service improvement and evaluation tools:

This document is applicable to the organization of the client of property services in the office area of the agency to carry out the supervision and evaluation of property services in the office area of the agency:

The technical business work area in the relevant office area shall be implemented accordingly:

2 Normative reference documents

GB 2894

GB 5749

GB/T 10001

GB 13495

GB 17051

GB/T 17242

GB/T 18883

GB/T 21741

GB 25201

GB/T 36710

GB 50222

GB 50365

3 Terms and definitions

The following terms and definitions apply to this document: 3:1 government offices The party and government agencies use the premises to secure the offices of the agencies: 3:2 Activities to supervise, manage and inspect property management and services: