

ICS 03.100.01
CCS A 90



**NATIONAL STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

GB/T 31595-2025

Replacing GB/T 31595-2015

**Security and resilience - Business continuity management
systems - Guidance on the use of GB/T 30146**

安全与韧性 业务连续性管理体系 GB/T 30146使用指南

(English Translation)

Issued on: October 5, 2025

Implemented on: February 1, 2026

Issued by: State Administration for Market Regulation

Table of Contents

Preface
Introduction
1 Scope
2 Normative References
3 Terms and Definitions
4 Organizational Environment
5 Leadership
6 Planning 7.
7 Support
8 Running
9 Performance Evaluation
10 Improvements
References

Foreword

This document complies with the provisions of GB/T 1.1-2020 "Standardization Work Guidelines Part 1: Structure and Drafting Rules of Standardization Documents".

Drafting.

This document supersedes GB/T 31595-2015 "Guidelines for Public Security Business Continuity Management Systems" and is consistent with GB/T 31595-2015.

In comparison, aside from structural adjustments and editorial changes, the main technical changes are as follows.

- The scope has been changed (see Chapter 1, Chapter 1 of the 2015 edition);
- The "Management Commitment" section has been removed (see section 5.2 of the 2015 edition);
- Added "Planning for Changes to the Business Continuity Management System" (see 6.3);
- The content related to "communication" has been modified (see 7.4, 2015 version 7.4);
- Change "archived information" to "written information" (see 7.5, 2015 version 7.5);
- Change "implementation" to "operation" (see Chapter 8, Chapter 8 of the 2015 edition);

- The relevant content of "Business Impact Analysis" has been modified (see 8.2.2, 2015 version 8.2.2);
- The relevant content regarding "Business Continuity Strategy" has been changed (see 8.3, 2015 version 8.3);
- Change "exercises and tests" to "exercise plan" (see 8.5, 2015 version 8.5);
- Added "Business Continuity Documentation and Capability Assessment" (see 8.6);
- Change "performance appraisal" to "performance evaluation" (see Chapter 9, Chapter 9 of the 2015 edition);
- The relevant content regarding "Monitoring, Measurement, Analysis, and Evaluation" has been modified (see 9.1, 9.1.1 in the 2015 version);
- The section on "Evaluation of Business Continuity Procedures" has been removed (see 9.1.2 in the 2015 version);
- Added an "Audit Plan" (see 9.2.2);
- The content related to "Management Review" has been changed (see 9.3, 2015 version 9.3);
- Changed the content related to "continuous improvement" (see 10.2, 2015 version 10.2).

This document adopts ISO 22313:2020, "Safety and Resilience Business Continuity Management Systems - Guide to the Use of ISO 22301".

The following minimal editorial changes have been made to this document.

---To align with existing standards, the standard name has been changed to "Safety and Resilience Business Continuity Management System GB/T 30146".
guide".

Please note that some content in this document may involve patents. The issuing organization of this document assumes no responsibility for identifying patents.

This document was proposed and is under the jurisdiction of the National Technical Committee on Standardization of Public Security Infrastructure (SAC/TC351).

0.1 General Provisions

This document is intended to provide guidance for the requirements specified in GB/T 30146, rather than to provide general guidance for all aspects of business continuity.

Although this document contains the same clause headings as GB/T 30146, it does not restate its requirements or related terms and definitions.

This document aims to explain and clarify the meaning and purpose of the requirements in

GB/T 30146, and to aid in the understanding of GB/T 30146. This document references...

International and national standards that provide supplementary guidance include GB/T 35625, GB/T 38299, GB/T 40054, ISO 22330, ISO 22331 and GB/T 38209. The scope of these documents may exceed the requirements of GB/T 30146. Therefore, organizations should always refer to...

GB/T 30146 is used to verify the requirements to be met.

The illustrations used in this document are for further clarification and explanation of key points. These illustrations are for illustrative purposes only; please refer to the relevant content first.

See the main text of this document.

Business continuity management systems emphasize the importance of the following aspects.

- a) Establish business continuity policies and objectives that are aligned with organizational goals;
- b) Operate and maintain processes, capabilities, and response mechanisms to ensure the organization can withstand disruptions;
- c) Monitor and review the performance and effectiveness of the business continuity management system;
- d) Continuous improvement based on qualitative and quantitative measurements.

The business continuity management system, like other management systems, includes the following components.

- a) Policy.
- b) Personnel with the corresponding abilities and clearly defined responsibilities.
- c) Management processes involving the following.
 - 1) Policy;
 - 2) Planning;
 - 3) Implementation and operation;
 - 4) Performance evaluation;
 - 5) Management review;
 - 6) Continuous improvement.
- d) Documented information supporting operational control and performance evaluation.

Business continuity is typically designed for a specific organization; however, its

implementation can have profound implications for a wider group and third parties.

An organization is likely to rely on some external organizations, while other organizations will also rely on it. Therefore, effective business continuity helps...

Building a more resilient society.

0.2 Benefits of the Business Continuity Management System

A business continuity management system improves an organization's readiness to continue operating during disruptions and can also enhance its internal and external relationships.

Understand and better communicate with stakeholders to create an environment for continuous improvement. Implement the recommendations in this document and the requirements of GB/T 30146.

A business continuity management system can bring many other benefits.

- a) In accordance with Chapter 4 ("Organizational Environment"), the organization.
 - 1) Review its strategic objectives to ensure that the business continuity management system supports these objectives;
 - 2) Reconsider the needs, expectations, and requirements of relevant parties;
 - 3) Understand the applicable laws, regulations and other obligations.
- b) In accordance with Chapter 5 ("Leadership"), the organization.
 - 1) Reconsider management roles and responsibilities;
 - 2) Promote the development of a culture of continuous improvement;
 - 3) Assign responsibilities for performance monitoring and reporting.
- c) Organize in accordance with Chapter 6 ("Planning").
 - 1) Re-examine its risks and opportunities, and find ways to address and utilize them;
 - 2) Establish effective change management.
- d) In accordance with Chapter 7 ("Support"), organize.
 - 1) Establish effective management of resources for the business continuity management system, including capability management;
 - 2) Enhance employees' awareness of important management matters;
 - 3) It has effective internal and external communication mechanisms;
 - 4) Effective document management.