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**NATIONAL STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

GB/T 30332-2024

Requirements for elements and format of warehouse receipts

仓单要素与格式要求

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Table of Contents

Foreword...	3
1 Scope...	6
2 Normative References...	6
3 Terms and Definitions...	6
4 Types of Warehouse Receipts...	7
5 Warehouse Receipt Elements...	7
5.1 Essential Elements...	7
5.2 Optional Elements...	11
15 Bibliography...	16

Foreword

This document was drafted in accordance with the rules provided in GB/T 1.1-2020 Directives for Standardization - Part

1. Rules for the Structure and Drafting of Standardizing Documents. This document serves as a replacement for GB/T 30332-2013 Warehouse Receipt Fundamental Element and Form. In comparison with GB/T 30332-2013, apart from structural adjustments and editorial modifications, the main technical changes are as follows:

---The title of the document is modified from Warehouse Receipt Fundamental Element and Form into Requirements for Elements and Format of Warehouse Receipts;

---The definitions of "warehouse receipt", "warehouse receipt element", "depositor", "warehouse operator", "warehouse receipt holder" and "endorsement" are modified (see 3.1, 3.2, 3.3, 3.4,

3.5 and 3.6; 3.1, 3.2, 3.4, 3.3,

3.7 of Version 2013);

---The term and definition of "confirmation" is deleted (see

3.6 of Version 2013);

---The content of "warehouse receipt type" is modified (see Chapter 4; Chapter 4 of Version 2013);

---The recommended wordings and filling requirements of the elements "the term 'warehouse receipt'", "warehouse receipt No.", "reminder of document of title", "name of

depositor", "name of stored goods", "specifications of stored goods", "packaging of stored goods", "measurement unit of stored goods", "quantity of stored goods", "marking of stored goods", "endorser's signature and seal" and "date of shipment from warehouse" among the essential elements are modified (see Table 1; Table 1 of Version 2013);

---The contents, optional wordings and filling requirements of the elements "date of filling and issuance of warehouse receipt", "residence of depositor", "name of warehouse operator", "storage site", "deliverer", "consignee", "loss standard of stored goods", "storage fee rate", "price of stored goods", "endorsee's signature and seal", "warehouse operator's endorsement and seal", "endorsement date", "signature and seal of warehouse receipt holder for collecting goods", "consignor", "goods collector", and "goods collector's valid certificate" among the essential elements are deleted (see Table 1 of Version 2013);

---The contents, recommended wordings and filling instructions of the elements "issuance time of warehouse receipt", "cancellation time of warehouse receipt", "measurement mode of stored goods", "storage site", "warehouse name", "inventory location and location No.", "warehouse operator's signature and seal", "warehouse receipt holder's statement and signature", "name of endorsee", "pledgor's signature and seal", "pledgee's signature and seal", "signature and seal of warehouse receipt holder for collecting goods", "person handling goods collection", "valid certificate of person handling goods collection" and "person handling shipment from warehouse" among the essential elements are added (see Table 1);

---The recommended wordings and filling requirements of "name of storage insurer", "storage insurance period", "storage insurance amount" and "attachments" among the optional elements are modified (see Table 2; Table 2 of Version 2013);

---The contents, optional wordings and filling instructions of the elements "item code", "review and bookkeeping", "the term 'confirmation'", "signature and seal of warehouse receipt confirmer", "associated warehousing contract", "inventory location", "format clauses (instructions, precautions)", and "electronic signature column" among the optional elements are deleted (see Table 2 of Version 2013);

1 Scope

China's national standard on the content and layout of warehouse receipts, and the current edition of GB/T 30332, replacing the 2013 edition. It defines the types of warehouse receipt and specifies the elements a receipt must contain and the format in which they are set out, and it applies to the issuance and use of warehouse receipts in warehousing activities. A warehouse receipt is not a delivery note. It is a document of title: the warehouse operator issues it to the depositor against goods actually received under a warehousing contract, and whoever holds it, properly endorsed, is entitled to collect the goods. That makes it a negotiable instrument, and it is used as one - warehouse receipt financing, in which a bank lends against goods it never sees on the strength of the receipt and a pledge endorsement,

is a substantial part of commodity trade finance in China. Everything that has gone wrong in that market has gone wrong through the document: receipts issued against goods that were not there, the same goods pledged twice on two receipts, endorsement chains that could not be reconstructed, and receipts whose description of the goods was too vague to identify what was actually stored. This standard is the response to that. It fixes 28 essential elements - 17 on the face of the receipt and 11 on the endorsement side - with recommended wording and filling instructions for each, and it requires electronic warehouse receipts to carry exactly the same essential elements as paper ones, so that dematerialising the document does not quietly drop the protections. Issued on 23 August 2024 and in force since 1 December 2024.

This document defines the types of warehouse receipts. It also specifies the elements and format of warehouse receipts. This document applies to the issuance and use of warehouse receipts in warehousing activities.

2 Normative References

The contents of the following documents constitute indispensable clauses of this document through the normative references in the text. In terms of references with a specified date, only versions with a specified date are applicable to this document. In terms of references without a specified date, the latest version (including all the modifications) is applicable to this document.

GB/T 18354 Logistics Terminology

3 Terms and Definitions

The terms and definitions defined in GB/T 18354, and the following are applicable to this document.

3.1 warehouse receipt A document of title to collect the stored goods, issued by the warehouse operator (3.4) on the basis of a warehousing contract signed with the depositor (3.3) for the stored goods delivered by the depositor, which is transferable upon endorsement (3.6).

3.2 warehouse receipt element The unit information contained in the warehouse receipt in terms of form and content that reflects the stored goods and activities.

3.3 depositor A legal subject that entrusts the stored goods to a warehouse operator for storage and safekeeping and pays the storage fees in accordance with a warehousing contract.

4 Types of Warehouse Receipts

Warehouse receipts are divided into paper warehouse receipts and electronic warehouse

receipts. The essential elements of the electronic warehouse receipts shall be consistent with those of the paper warehouse receipts and comply with the requirements of Chapter 5.

5 Warehouse Receipt Elements

5.1 Essential Elements There are 28 essential elements for a warehouse receipt. Among them, there are 17 essential elements on the front side of the warehouse receipt and 11 essential elements on the endorsement side of the warehouse receipt. The essential elements and filling requirements of the warehouse receipts shall be implemented in accordance with Table

1. The recommended wordings are shown in Table 1.

6 Format of Warehouse Receipts

6.1 The warehouse receipts shall be divided into two areas in terms of format. the front side of elements and the endorsement side of elements.

6.2 The arrangement of elements in the format of warehouse receipts shall be inherently associated.

6.3 The essential elements on the warehouse receipts shall be recorded in full.

6.4 The number of copies of the paper warehouse receipts shall be no less than three, including the original delivery copy, the accounting copy and the warehouse retained copy, etc., and the purpose of each copy shall be indicated.

Appendix A

(informative) Examples of Warehouse Receipts A.1 Front Side of Warehouse Receipts An example of the front side of the warehouse receipts is shown in Figure A.1.