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CCS C76



**NATIONAL STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

GB/T 14163-2009

Replacing GB/T 14163-1993

**Classification of working-hours consumption symbols and
composition of standard working-hours**

工时消耗分类、代号和标准工时构成

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Foreword

This standard replaces GB/T 14136-1993 "hours consumption, code and standard working hours constitution." This standard compared with GB/T 14136-1993, the main changes are as follows:

--- Standard Scope from the "manufacturing and construction and other production enterprises" to "industrial enterprises and construction enterprises Industry" to expand the scope of the criteria used. For this reason, some of the terms of the definition has been amended accordingly. The definitions section

--- terminology also highlighted examples to aid understanding of the term.

--- Increase in Appendix A, Table A. 1 and Table A. 2, citing the example of the construction and mechanical processing business hours consumed, in order to facilitate better Understand and implement this standard. Appendix A of this standard is an informative annex. The standard proposed by the Ministry of Human Resources and Social Security, People's Republic of China. This standard is under the jurisdiction of the National Labor Quota Standardization Technical Committee. This standard was drafted. China Labor Society of Professional Committee of labor standards, Capital University of Economics and Business, Beijing Information Science and Technology, China Oil Labor Quota Standardization Technical Committee. The main drafters of this standard. Wang Zhihong, An Hongzhang, Sun Yimin, Guo Xiangdong, Wu Baoliang, yellow long record, Li Hui, Liu Ping. This standard replaces the standards previously issued as follows:

--- GB/T 14136-1993. Hours consumption, code and standard working hours constitute

1 Scope

GB/T 14163-2009 is the Chinese national standard on classification of working-hours consumption symbols and composition of standard working-hours, in the field of services

and company organization. The /T suffix marks it as a recommended standard: it is not compulsory by itself, but it becomes binding as soon as a contract, a tender or a customer specification calls it up - which in practice is how most foreign buyers meet it. It was issued on 9 March 2009 by the General Administration of Quality Supervision, Inspection and Quarantine of the People's Republic of China; Standardization Administration of China, and has been in force since 1 September 2009. Classification: ICS 03.100.30, CCS C76. This page is published from the official record of the standard held by the Chinese standards administration: the identification, the dates, the classification and the issuing body are taken from there. The clause text, the tables and the numeric limits are in the document itself, which is delivered complete in English translation.

This standard specifies the hours consumption, code and standard working hours constitution. This standard applies to industrial and construction enterprises within the work shift hours consumed classification criteria for determining job working hours, to develop revised Work Quota standards, statistical analysis work consumption.

2 Terms and definitions

The following terms and definitions apply to this standard.

2.1 Employees or for the completion of scheduled production tasks, both direct and indirect consumption of all the work, including the preparation and end time, work time, Liberalization time job and personal needs and rest liberalization time.

2.1.1 For the processing of a number of products, the implementation of a specific task to prepare beforehand and afterwards work consumed time ends. Example. Familiar with the new product drawings and process, adjusting the equipment, prepare special technical equipment as well as the first pieces of the seizure and other time consuming; Batch or a particular task completed, remove and return the special technical equipment as well as the seizure of the batch time; Installation and commissioning time processing program on the CNC machining equipment.

2.1.2 Directly used for product processing, production or the amount of time the task is completed. Example. Part time employees to complete processing tasks on the machine; Complete document entry, proofreading, modify, print and binding tasks.

2.1.2.1 Direct for changing the geometry of the object, the size, performance, making the occurrence of physical or chemical change, and to provide for the object of a Kinds of direct service time consumed. Example. Manual or mechanical equipment monitoring objects directly on the processing time consumed for processing; Cement mixer mixing time.

2.1.2.1.1 In the staff's care, the basic process equipment to complete its own processing or tasks specific time consumed.