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**NATIONAL STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

GB 3860-1983

Replacing GB/T 3860-1995

**Guidelines for determining the subjects and selecting the
descriptors**

(English Translation)

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Table of Contents

Introduction

1 Scope

2 Normative references

3 Terms and definitions

4 Subject indexing purposes and Step

Select 5 indexing mode

6 Re-reading the literature and thematic analysis

7 Indexing terms selected

8 Subject Indexing Quality Management

Appendix A (normative) Subject Indexing workflow diagram

Appendix B (normative) MeSH proposed amendments card

Appendix C (Informative Appendix) relating to the establishment of indexing MARC

Reference

Foreword

This standard and ISO 5963. 1985 "Documentation --- re-reading the literature, the theme chosen method of analysis and indexing terms," the degree of consistency Non-equivalent (Documentation-Methodsforexaminingdocuments, determiningtheirssubjects, andselec-tingindexingterms).

This standard and ISO 5963. 1985 as compared to the main differences are as follows.

--- This standard relates to all aspects of document subject indexing work, ISO 5963 only relates to key areas.

--- ISO 5963 rules and methods proposed for manually indexing literature analyzed by the staff, indexing terms selected literature at Management department; this increases the number of rules to adapt standard machine inspection system, but also for computer-aided subject indexing reference.

--- According to actual needs, the standard increase of seven terms and their definitions than ISO 5963.

--- This standard adds to select the relevant provisions of indexing methods, increasing the group with indexing, and related hypernym word indexing, deep in the actual indexing documents applicable terms of the control.

This standard replaces GB/T 3860-1995 "Document Indexing thesaurus rules." this standard compared with GB/T 3860-1995, the main changes are as follows.

--- Name from "Document Indexing thesaurus rules" to "Subject Indexing rules." This is because the "subject indexing" more accurately describes the scope and content of the standard method, in principle, also consistent with the ISO 5963 describes the angle; "keywords" used in our country more it is extensive.

--- Added several new terminology standards body involved.

--- Emphasis on MARC keyword indexing, free word indexing rules supplemented; simplify the manual search tools relating to the preparation Indexing rules.

--- Perfect Appendix A, Appendix B, Appendix C. increases this standard Annex A, Annex B is normative appendix, Appendix C is informative appendix.

This standard by the National Information and Documentation Standardization Technical Committee (SAC/TC4) and focal points.

This standard is mainly drafted by. East China University of Science and Technology Information Institute, the National Library.

1 Scope

This standard specifies the document re-reading, analysis, and based on a variety of topics thesaurus literature relating to controlled indexing principle, method, as indexing analyzed literature relating to the identification of themes and concepts and the selection guide keywords.

This standard applies to persons established literature crawling hand tools, computer retrieval system, as well as literature, information reporting tools conducted Workers indexing, that is, from indexers and re-reading the literature relating to analysis and indexing terms selected. This standard applies to the standardization of the language theme, carried out Controlled indexing of document retrieval systems, but also for computer-aided subject indexing, subject headings web information retrieval system cited reference.

2 Normative references

The following documents contain provisions which, through reference in this standard, constitute provisions of the standard. For dated references, subsequent Modified portion (not including errata content) or revisions do not apply this standard, however, encourage the parties to the agreement according to study Whether the latest versions of these documents. For undated reference documents, the latest versions apply to this standard.

GB 13190-1991 Chinese Thesaurus preparation rules

3 Terms and Definitions

The following terms and definitions apply to this standard.

Document deal specifically with the object of study or problems.

Preferably from natural language and through standardization, expressing concepts of words. Keywords usually managed by Thesaurus Li, in the indexing and retrieval literature, used to express the concept of a variety of topics.

Note: Strictly speaking, keywords including formal and informal keywords, but the official keywords commonly referred keywords.

MeSH synonyms or quasi-synonyms. Informal MeSH thesaurus is managed by, but not as a standard reference document word only play Guiding role. Informally known as inlet MeSH term.

Natural language optimized standardization, dynamic, composed of semantically related terms dictionary. Thesaurus is a literature author, standard Indexers and natural language search used by the user into a unified subject retrieval language terminology control tools.

Not included in the thesaurus, the standardization process natural language without words.

As literature gives a word relating to retrieve identity.

Note: The term generally includes indexing keywords and free words.