

ICS 01.140.20
CCS A 14

DA

**INDUSTRY STANDARD OF THE
PEOPLE'S REPUBLIC OF CHINA**

DA/T 31-2017

Replacing DA/T 31-2005

**Specification for digitization of paper-based records
(English Translation)**

Issued on: August 2, 2017

Implemented on: January 1, 2018

Issued by: State Archives Administration

Table of Contents

What this standard covers	1
Document data	2
Standards quoted by this document	3

What this standard covers

This standard specifies the digital technology and management requirements for paper files. This standard applies to the management of digital processing of paper files using scanning equipment.

Document data

International classification (ICS): 01.140.20.

Chinese classification (CCS): A14.

Estimated length of the Chinese original: 31,379 words.

Supersedes the earlier edition DA/T 31-2005.

Standards quoted by this document

GB/T 20530-2006; DA/T 1; DA/T 18; ISO/TR 13028